

Gadsden State Community College

2011-2012 Verification Worksheet

Federal Student Aid Programs

Independent

Your application was selected for review in a process called "verification." In this process, we will be comparing information from your application with signed copies of your (And your spouse's, if you are married) 2010 Federal tax forms, or with W-2 forms or other financial documents. The law says we have the right to ask you for this information before awarding Federal aid. If there are differences between your application information and your financial documents, we may need to make corrections electronically.

We cannot process your financial aid until verification has been completed; therefore, please provide the required documents as soon as possible to prevent a delay in your financial aid.

What you should do

1. Collect your (and your spouse's) financial documents.
2. Contact us if you have questions about completing this worksheet.
3. Complete and sign the worksheet.
4. Submit the completed worksheet, signed tax forms, and any other documents requested to our office.
5. We will compare information on the documents and make corrections if necessary.

Gadsden State Community College must review the requested information under the financial aid program rules (CFR Title 34, Part 668).

Student Information

Last Name	First Name	M.I.	Student Number
Address (include apt. no.)			Date of Birth
City	State	Zip Code	Phone Number (include area code)

Family Information

List the people in your household including:

- yourself and your spouse if you have one, and
- your children, if you will provide more than half of their support from July 1, 2011, through June 30, 2012, even if they do not live with you, and
- other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2011, through June 30, 2012.

Write your name and the names of all household members in the space(s) below. Also write in the name of the college for any household member, who will be attending at least half time between July 1, 2011, and June 30, 2012, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

FULL NAME	AGE	RELATIONSHIP	COLLEGE
<i>Martha Jones (example)</i>	<i>24</i>	<i>Wife</i>	<i>Gadsden State Comm. College</i>
		SELF	

TAX FORMS AND INCOME INFORMATION

Check **one** box only in each column. Tax returns include the 2010 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of the tax return, request a copy from your tax preparer or request a transcript form from the Internal Revenue Service. The IRS may be contacted at 800-829-0922.

STUDENT

- Check and attach **signed 2010 U S tax return.**
- Check here if you **will not** file and **are not** required to file a 2010 U.S. Income Tax Return. If applicable, submit W-2(s).

SPOUSE

- Check and attach **signed 2010 U S tax return.**
- Check here if your spouse **will not** file and is **not required** to file a 2010 U.S. Income Tax Return. If applicable, submit W-2(s).

Use the tables below to report annual amounts.

Student	2010 Additional Financial Information	Spouse (if applicable)
\$	a. Education credits (American Opportunity, Hope or Lifetime Learning tax credits) from IRS Form 1040 (line 49) or 1040A (line 31) .	\$
\$	b. Child support paid because of divorce or separation or as a result of a legal requirement. <i>Don't include support for children in your household, as reported in question 93.</i>	\$
\$	c. Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships.	\$
\$	d. Taxable student grant and scholarship aid reported to the IRS in the adjusted gross income. <i>Includes AmeriCorps benefits (awards, living allowances, and interest accrual payments), as well as grant and scholarship portions of fellowships and assistantships.</i>	\$
\$	e. Combat pay or special combat pay. <i>Only enter the amount that was taxable and included in the adjusted gross income. Do not enter untaxed combat pay.</i>	\$
\$	f. Earnings from work under a cooperative education program offered by a college.	\$
	TOTALS	\$
Student	2010 Untaxed Income	Spouse (if applicable)
\$	a. Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 forms in Boxes 12a through 12d, codes D, E, F, G, H, and S .	\$
\$	b. IRA deductions and payments to self-employed SEP, SIMPLE, Keogh, and other qualified plans from IRS Form 1040 (total of lines 28+32) or 1040A (line 17) .	\$
\$	c. Child support received for all children. Don't include foster care or adoption payments.	\$
\$	d. Tax exempt interest income from IRS Form 1040 (line 8b) or 1040A (line 8b) .	\$
\$	e. Untaxed portions of IRA distributions from IRS Form 1040 (lines 15a minus 15b) or 1040-A (lines 11a minus 11b) . Exclude rollovers. If negative, enter a zero here.	\$
\$	f. Untaxed portions of pensions from IRS Form 1040 (lines 16a minus 16b) or 1040-A (lines 12a minus 12b) . Exclude rollovers. If negative, enter a zero here.	\$
\$	g. Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits). Don't include the value of on-base military housing or the value of a basic military allowance for housing.	\$
\$	h. Veterans' non-education benefits, such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.	\$
\$	i. Other untaxed income not reported, such as workers' compensation, disability, Making Work Pay credit IRS Form 1040 (line 63) , 1040A (line 40) or 1040EZ (line 8) , First Time Homebuyers Tax Credit IRS Form 1040 (line 67) , etc. <i>Don't include student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Investment Act educational benefits, combat pay, benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.</i>	\$
\$	j. Money received , or paid on your behalf (e.g., bills), not reported elsewhere on this form.	\$
	TOTALS	\$

If you and/or your spouse did not file and are not required to file a 2010 Federal Income tax return, list below employer(s) and any income received in 2010. **(Use the W-2 form or other earnings statements.)**

Student's Employer	2010 Amount

Spouse's Employer	2010 Amount

Sign this Worksheet

By signing this worksheet, I certify that all the information reported to qualify for Federal student aid is complete and correct.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student _____

Date _____

RETURN FORM TO GADSDEN STATE COMMUNITY COLLEGE AT ONE OF THE ADDRESSES BELOW

**Wallace Drive Campus
Financial Aid Office
P. O. Box 227
Gadsden, AL 35902-0227
Phone: 256-549-8264**

**McClellan Center
Financial Aid Office
100-A Gamecock Drive
Anniston, AL 36205
Phone: 256-238-9341**

**Harry M. Ayers Campus
Financial Aid Office
1801 Coleman Road
Anniston, AL 36207
Phone: 256-835-5420**