

2011-2012 FINANCIAL AID INSTITUTIONAL FORM

PERSONAL DATA

_____ Last Name	_____ First Name	_____ Middle/Maiden	_____ Student Number
_____ Street Address/ P O Box	_____ City	_____ State	_____ Zip Code
_____ Date of Birth	_____ Phone Numbers (home & cell)	_____ E-Mail Address	

OUTSIDE ASSISTANCE

Check **all** programs of assistance you may receive. **(DO NOT INCLUDE OR LIST PELL GRANT)**

<input type="checkbox"/> Academic Scholarship	<input type="checkbox"/> Athletic Scholarship	<input type="checkbox"/> V A Educational Assistance	<input type="checkbox"/> Alabama GI Assistance	<input type="checkbox"/> ANGEAP	<input type="checkbox"/> Minority Scholarship	
<input type="checkbox"/> TRA/TAA	<input type="checkbox"/> WIA	<input type="checkbox"/> Vocational Rehabilitation	<input type="checkbox"/> PACT	<input type="checkbox"/> Tuition Waiver	<input type="checkbox"/> Job Corps	<input type="checkbox"/> ETV
<input type="checkbox"/> Other _____						

POSTSECONDARY INSTITUTION INFORMATION

List **ALL** previously attended junior colleges, colleges, universities, technical schools, trade schools, and proprietary schools. **(Excluding Gadsden State or Ayers State)**

_____ Name of College/University	_____ City	_____ State	_____ Dates Attended	_____ Degree(s) Received
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Your signature on this form indicates you understand you must comply with the Satisfactory Academic Progress (SAP) policy. Failure to do so may result in loss of financial aid eligibility. The three key components of the SAP policy are (1) program completion, (2) required credit hours, and (3) required grade point average (GPA).

(1) The maximum time frame allowed to complete a program of study without financial aid penalty cannot exceed 1.5 times the published length of a specific program. For example, a student in General Studies, which is 64 semester hours in length, may attempt a maximum of 96 hours.

(2) The student must successfully complete 67% of all classes attempted. For example, if a student attempts 24 credit hours, he/she must successfully complete at least 17 semester hours. The percentage of hours completed will not be monitored until the student has attempted two full-time semesters or at the mid-point of the program of study, whichever is less. **NOTICE: All** college-level hours attempted (including those from which the student withdrew, received incompletes, were funded by sources other than federal aid, etc.) will be included in this calculation. Transfer hours will be included if the courses are in the student's major program of study.

(3) A student enrolled in a degree or certificate program requiring more than 26 credit hours must achieve a cumulative GPA of 1.50 after attempting 12-21 credit hours, 1.75 after attempting 22-32 credit hours, or 2.00 after attempting 33 or more credit hours. A student enrolled in certificate programs 26 credit hours or less must achieve a cumulative GPA of 1.50 after attempting 12-17 credit hours or 2.00 after attempting 18 or more credit hours.

A copy of the Satisfactory Academic Progress policy is available at the Financial Aid Office or online at Gadsden State Community College's website. Please refer to this policy for more information on financial aid warning, the appeal and monitoring processes, and the treatment of repeat and remedial courses.

_____ Student Signature	_____ Student Number (Over)	_____ Date
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**GADSDEN STATE COMMUNITY COLLEGE
POLICIES GOVERNING FINANCIAL AID**

Each eligible student will receive an award notification after file completion. Any financial aid award exceeding tuition, fees, and other allowable charges will be disbursed via postal mail to the address on file in the Registrar's Office. Credit-balance checks will be mailed approximately two weeks after the registration period ends.

Your Federal Pell Grant award will be based on full-time enrollment and will be **prorated** for enrollment of less than full-time and/or for enrollment in classes outside your declared major. For applicable certificate programs, your Federal Pell Grant will be based on both credit and contact hours.

Your financial aid award may be reduced accordingly if you fail to begin attendance in classes, withdraw from classes, and/or enroll for classes not required for your declared major. You may be obligated to repay the difference between the amount of funds awarded and the amount recalculated. If you completely withdraw prior to the 60% point of the semester, you may owe a repayment to the U.S. Department of Education. Also, reducing your enrollment status may affect the required standards of Satisfactory Academic Progress (SAP) and cause you to lose your eligibility to receive additional financial aid. It is recommended you check with Financial Aid before dropping any classes or changing your schedule in order to determine how those changes may affect your financial aid. Refer to the Gadsden State Community College Catalog and Student Handbook or visit the Financial Aid Office for more information.

You may charge books and supplies at the on-campus bookstore during the specified charge period each term. By signing below, you acknowledge that bookstore purchases may be charged to your federal financial aid *only after you have begun attendance*.

By signing below, you hereby grant permission to have unpaid charges – tuition, residence hall, meals, bookstore purchases, traffic and library fines, etc. – deducted from your financial aid award prior to disbursement of any credit-balance check. In addition, you grant permission for the Financial Aid Office to update your FAFSA as needed in order to package your financial aid award(s). You must submit written notification to the Financial Aid Office to rescind these permissions. The Financial Aid Office reserves the right to amend or cancel your award due to changes in your academic status, your remaining need, or funding you received by Gadsden State Community College or another institution of higher learning.

Please sign below and return this Policies Governing Financial Aid form. Your signature on this document certifies you have carefully read and understand the information contained within.

Signature

Student Number

Date

RETURN FORM TO GADSDEN STATE COMMUNITY COLLEGE AT ONE OF THE ADDRESSES BELOW

**Wallace Drive Campus
Financial Aid Office
P. O. Box 227
Gadsden, AL 35902-0227
Phone: 256-549-8264**

**McClellan Center
Financial Aid Office
100-A Gamecock Drive
Anniston, AL 36205
Phone: 256-238-9341**

**Harry M. Ayers Campus
Financial Aid Office
1801 Cullman Road
Anniston, AL 36207
Phone: 256-835-5420**

(OVER)

*EFFECTIVE 2011-2012
Revised March 2011*