



GADSDEN STATE COMMUNITY COLLEGE
Salary Schedule "E"
APPLICATION FOR RECLASSIFICATION

Name: _____

Current Position Title: _____

Current Salary Schedule E Level _____ and Grade _____

Requested Position Title: _____

Requested Salary Schedule E Level _____ and Grade _____

Current Educational Level: _____ Discipline/Field of Study: _____

Current Certification/Licensing: _____

Years of Experience at Current E Level and Grade _____

Years of Work Experience (Related) _____

ACTIVITIES FOR PROFESSIONAL DEVELOPMENT INCLUDE:

1. Goals for higher educational level/certification/licensing/endorsements/courses

List:

2. Additional work experience

List:

3. Workshops/seminars/conferences

List:

4. In-service or other training (including local and state professional development)

List:

5. Service on college committees/additional college responsibilities

List:

6. Improvement activities resulting from evaluation (Attach copies of most recent evaluations.)

List:

7. Other relevant activities (including supervisory responsibilities, organization and facilitation responsibilities, job complexity)

List:

Employee Signature: _____ Date: _____

Reviewed By: _____ Date: _____
(Immediate Supervisor)

ATTACHMENTS:

- ____ Transcript(s)
- ____ Documentation of Minimum Experience Requirement
- ____ Documentation of Memberships, Seminars, Workshops
- ____ Supervisor's Letter of Recommendation
- ____ Evaluation Forms (past 2 years)

FOR COMMITTEE USE ONLY

____ *Reclassification Approved* Title _____
 _____ *Reclassification Denied* Salary Schedule E Level _____ and Grade _____
 Reason _____

Committee Chairperson: _____ Date: _____

Approved By: _____ Date: _____
(Appropriate Cabinet Member)

Approved By: _____ Date: _____
(President)