

**2012 - 2013 Catalog and Student Handbook  
Revision Request Form**

**PLEASE USE A SEPARATE FORM FOR EACH SECTION TO BE EDITED**

Department/Area Requesting Revision:

---

Justification for Requesting Revision:

---

Please List Page Number (if known) and Section to be Edited (e.g., Page 1, Accreditation Notices-Business).

---

**Type or Print Revision Below and/or Attach Copy of Catalog Page w/Legible Changes Documented**

---

---

---

---

---

\_\_\_\_\_  
Employee Requesting Revision      Date

\_\_\_\_\_  
\*Vice President/Cabinet Member      Date

Revision keyed by:

\_\_\_\_\_  
Teresa C. Rhea, Ed.D      Date

\_\_\_\_\_  
Date

\* Revision will not be keyed without VP/Cabinet Member Approval