

Graduation Information

Application:

Apply for graduation after you register for your last semester of courses.

Login to Self Service Banner

Click on Student Tab → Student Records → Apply to Graduate

Once you submit the application. You have applied.

Diploma Fee:

All graduates must pay the \$10 diploma fee if you wish to receive a printed diploma. Payments can be made at the Business Office on any campus or through SSB. Diplomas will not be issued until the diploma fee is paid.

Ceremonies:

Fall 2016 Graduation Ceremony:

December 19, 2016 at 6 p.m. (All Students- Wallace Hall, Gadsden Area)

Final grades post on December 20, 2016 and diplomas will be mailed out on or after January 23, 2017.

Spring 2017 Graduation Ceremonies:

May 4, 2017 at 6:00 p.m. (All Students- Cherokee Arena)

Final grades post on May 9, 2017 and diplomas will be mailed out on or after June 9, 2017.

Summer 2017 Graduation Ceremony

August 10, 2017 at 6 p.m. (All Students- Word Alive, Oxford Area)

Final grades post on August 10, 2017 and diplomas will be mailed out on or after September 10, 2017.

Fall 2017 Graduation Ceremony:

December 19, 2017 at 6 p.m. (All Students- Wallace Hall, Gadsden Area)

Final grades post on December 21, 2017 and diplomas will be mailed out on or after January 23, 2018.

Caps & Gowns:

Caps and gowns may be purchased at the Gadsden or Ayers campus bookstores. The price is approximately \$40 and will be available for purchase one month prior to the graduation ceremony.

Professional Photography at Ceremony:

The commencement exercises begin at 6:00 p.m. Graduates should report no later than 5:15 p.m. to find their place in line. Official graduation photographs will be taken and may be ordered from the photographer's representative.

Final Audits:

Please note that all candidates for graduation will undergo an official graduation audit after the final grades post. Graduation is final only after all requirements are met and the official audit is complete.

Graduation FAQs:

Q: How will I know if I am accepted for graduation?

A: Check your Gadsden State Student Email for updates on your graduation evaluation.

Q: How can I pay for my \$10 diploma fee?

A: Diploma fees are not automatically charged to students accounts. The reason for this is, students are not required to receive a printed diploma. So, when you make your diploma payment online, you need to contact the Business Office or the Graduation Office and let them know you have paid your diploma fee. This will allow the College to charge out your diploma fee to the payment. This keeps you as the student from owing a balance on your account.

Q: When can I request my transcript with my graduation award on it?

A: Emails will send out after final audits are completed once grades post for that semester. Final audits can take up 2-3 weeks to finalize.

Q: Do I have to attend the ceremony?

A: No, whether you walk at the ceremony or not is completely your choice as the graduate.

Q: Will students receive diplomas at graduation ceremony?

A: No, student do not receive diplomas at the graduation ceremony. Final evaluations must occur before student diplomas can be printed.

Q: When will diplomas be ready?

A: Diplomas cannot be printed until final audits are completed. Final audits can take up 2-3 weeks to finalize, then an additional 2-3 weeks to receive the diplomas back from the printers.