QUALIFICATIONS:
♦ Graduation from high school or GED certificate required.
♦ Three (3) years of experience in general maintenance work involving the building, electrical, or mechanical trades required.
♦ Friendly personality; enthusiastic, positive attitude; evidence of trustworthiness and ethical conduct; effective human relations skills; strong work ethic.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:
♦ Knowledge of HVAC theory and repair methods, HVAC troubleshooting, and sweating copper pipes.
♦ Knowledge of the methods, materials, tools, and practices used in building, electrical or mechanical trades.
♦ Knowledge of drywall work and application of vinyl siding.
♦ Ability to use and maintain the tools and equipment of the trades involved.
♦ Ability to understand and follow oral and written instructions. Sufficient physical strength to permit the performance of manual tasks; ability to lift 50 pounds from the ground; ability to lift arms above the head.
♦ Ability to walk for extended periods of time; ability to walk up and down stairs and climb up and down ladders.

DUTIES:
♦ General carpentry, light electrical, light plumbing in remodeling existing facilities. Uses hand tools and carpentry tools to remodel/renovate.
♦ Makes repairs to floors and drywall; repairs broken windows and sash weights; repairs doors and locks.
♦ Assists in painting buildings, rooms, walls, or other surfaces as assigned.
♦ Operates on occasion, such light equipment as forklifts, trucks, jack hammers, and loading equipment as may be provided to aid job accomplishment in accordance with the employee’s competence.
♦ Makes minor repairs and services autos, trucks, tractors, mowers, and other equipment.
♦ Uses tractor as necessary.
♦ Runs cable, inspects roofs, patches roof leaks.
♦ Complies with all policies of the Alabama Community College System and the College.
♦ Performs related work as assigned.

Note: The intent of this description is to provide a representative summary of the essential functions that will be required of positions given this title and should not be construed as a declaration of specific duties and responsibilities of any particular position. Employees will be assigned specific job-related duties through their hiring departments. Specific job-related duties assigned by hiring departments shall be consistent with the representative essential functions listed above and shall not be construed as expanding a particular position’s role, scope, FLSA status, or grade.
PROJECTED STARTING DATE:
January 2022

SALARY:
Salary Schedule E-3, Grade 05 - $31,698 – $46,854 based on applicable experience.

APPLICATION DEADLINE:
November 29, 2020 – 4:00 P.M.

APPLICATION PROCEDURE:
Only complete application packages will be given consideration for employment. Complete package consists of (a) Gadsden State Community College application, (b) letter of interest, (c) current resume; and (d) copies of high school diploma/transcript or GED certificate.

Application materials must provide documentation that the applicant meets all minimum qualifications.

Send to:

DIRECTOR OF HUMAN RESOURCES
GADSDEN STATE COMMUNITY COLLEGE
P. O. BOX 227
GADSDEN, AL 35902-0227
(256) 549-8236
jobs@gadsdenstate.edu

Applicants must adhere to the College’s prescribed interview schedule and must travel at their own expense. Application materials are considered privileged and confidential and will be used for employment purposes only.

Gadsden State Community College is an equal opportunity employer. It is the official policy of the Alabama Community College System, including postsecondary institutions under the control of the Board of Trustees, that no person in Alabama shall, on the grounds of race, color, disability, sex, religion, creed, national origin, age, or other classification protected by Federal or State law, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, activity or employment. Gadsden State will make reasonable accommodations for qualified disabled applicants or employees. More than one position in the same job classification may be filled from the applicants for this position should another vacancy occur during the search process.

The College reserves the right to withdraw this job announcement at any time prior to the awarding. Any offer of employment is contingent upon a satisfactory criminal background investigation. This employer participates in E-Verify.